

INITIAL NOTICE - APPLICATION FORM

Section 47 of the Building Act 1984 ("The Act")
The Building (Approved Inspectors etc.) Regulations 2010 ("The Regulations")

1	<p>To:- Building Control Manager</p> <p>Local Authority:-</p> <p>Address:-</p> <p>.....</p>
----------	--

2	<p>This notice relates to the following work:-</p> <p>Description of work:-</p> <p>Address:-</p> <p>.....</p> <p>Use of buildings:-</p>
----------	---

3	<p>The approved inspector in relation to the work is:- County Building Control Ltd, Andrews Stable, Red Lane, Shipley, West Sussex, RH13 8PH</p>
----------	---

4	<table border="0"> <tr> <td> <p>Person intending to carry out the work (Client):-</p> <p>Name:-</p> <p>Address:-</p> <p>.....</p> <p>Telephone:-</p> </td> <td> <p>Agent/Architect/Contractor:-</p> <p>Name:-</p> <p>Address:-</p> <p>.....</p> <p>Telephone:-</p> </td> </tr> </table>	<p>Person intending to carry out the work (Client):-</p> <p>Name:-</p> <p>Address:-</p> <p>.....</p> <p>Telephone:-</p>	<p>Agent/Architect/Contractor:-</p> <p>Name:-</p> <p>Address:-</p> <p>.....</p> <p>Telephone:-</p>
<p>Person intending to carry out the work (Client):-</p> <p>Name:-</p> <p>Address:-</p> <p>.....</p> <p>Telephone:-</p>	<p>Agent/Architect/Contractor:-</p> <p>Name:-</p> <p>Address:-</p> <p>.....</p> <p>Telephone:-</p>		

5	<p>This work does /does not concern a new dwelling(s).</p>
----------	--

6	<p>With this notice are the following documents, which are those relevant to the work described in this Notice:-</p> <p>(a) In the case of the erection or extension of a building, a plan to scale of not less than 1:1250 showing the boundaries and location of the site and (where the work includes the construction of a new drain or private sewer) a statement-</p> <p style="padding-left: 20px;">(i) as to the approximate location of any proposed connection to be made to a sewer, or</p> <p style="padding-left: 20px;">(ii) if no connection is to be made to a sewer, as to the proposals for the discharge of the proposed drain or private sewer including the location of any septic tank and associated secondary treatment system, or any wastewater treatment system or cesspool;</p> <p>(b) In the case of a new dwelling</p> <p style="padding-left: 20px;">(i) a statement whether or not one or more, and if so which, of the following optional requirements in the Building Regulations 2010 applies to the building work-</p> <p style="padding-left: 40px;">(aa) regulation 36(2)(b) (optional water efficiency requirement of 110litres per person day)</p> <p style="padding-left: 40px;">(bb) Schedule 1 Part M optional requirement M4(2) (category 2 – accessible and adaptable dwellings)</p> <p style="padding-left: 40px;">(cc) Schedule 1 Part M optional requirement M4(3) (category 3 – wheelchair user dwellings) or</p> <p style="padding-left: 20px;">(ii) a statement that planning permission has not been granted for the work and that the information required by subparagraph (b)(i) will be supplied as soon as is reasonably practicable after that permission is granted.</p> <p>(c) If applicable a statement of any local enactment relevant to the work, and of the steps to be taken to comply with it</p> <p>.....</p>
----------	--

7 The work [is] / [is not] minor work (regulation 9(5) of the 2010 Regulations)

8 **County Building Control Ltd** declare that we do not, and will not while this notice is in force, have any financial or professional interest in the works described.

9 **County Building Control Ltd** [will] / [will not] be obliged to consult the fire and rescue authority by regulation 12 of the 2010 Regulations.

10 **County Building Control Ltd** undertake to consult the fire and rescue authority before giving a plans certificate in accordance with section 50 of the Act or a final certificate in accordance with section 51 of the Act in respect of any of the work described above.

11 **County Building Control Ltd** [will] / [will not] be obliged to consult the sewerage undertaker by regulation 13 of the 2010 Regulations.

12 **County Building Control Ltd** undertake to consult the sewerage undertaker before giving plans a Plans Certificate in accordance with section 50 of the Act or a Final Certificate in accordance with section 51 of the Act in respect of any of the work described above.

13 **County Building Control Ltd** are aware of the obligations laid upon them by Part 2 of the Act and by regulation 8 of the 2010 Regulations

14 **County Building Control Ltd** is an approved inspector for the purpose of Part 2 of the Act in respect of the work described in this notice.

15 Copies of the notice of approval and of a declaration of insurance relevant to the work described in this notice are on the register kept by the body designated under regulation 3 of the 2010 regulations.

Signed:		Signed:		
	On behalf of County Building Control Ltd		Of:	Person intending to carry out the work (Client)
	Date / /		Date / /	

Declarations		Yes / No
	Are you aware of any contaminated land or refuse disposal sites within 250mm of the site. (If Yes a copy of a site investigation report will be required)	
	Are you aware of any public sewers within 3m of the proposed building/extension. (If Yes a build over agreement may be required between the client and sewerage undertaker)	
	I/We hereby confirm that the person intending to carry out work (Client) has where required given permission for County Building Control Ltd to sign the Initial Notice on their behalf.	
	I/We confirm agreement to County Building Control Ltd standard Terms & Conditions.	

Invoicing Requirements		Yes / No
	The person intending to carry out the work shown on the Initial Notice, is to be invoiced for the Building Control services. E-mail:-	
	The Agent / Architect / Contractor shown on the Initial Notice, is to be invoiced for the Building Control services. E-mail:-	
	Another Person/Company NOT shown on the Initial Notice, is to be invoiced for the Building Control services. Name:- Address:- Telephone:- E-mail:-	